Yes, we would *love* to support Adopt Love Adopt Local Southern Arizona’s animal adoption fair.

This one-day event, scheduled for April 9, 2022, is designed to help our community’s homeless pets find their forever homes. Local groups will feature pets of all breeds, ages and backgrounds so every attendee can find their match, while vendor and exhibitor booths will offer resources that can help them thrive as pet owners. Admission will be free.

Contact Name Email

Contact Phone Fax

Business or Organization (name as it should appear in print)

Address

City State Zip

Website

Products and/or services to be sold

# space reservation

Booth spaces are allocated on a first come, first served basis. Vendors are solely responsible for any loss/damage and agree to abide by the Term & Conditions starting on page 3. Vendors will be provided one table and two chairs with each space.

\_\_\_ 8’ x 10’ Business Space: $100 per space

\_\_\_ Additional Chairs: $1.50

\_\_\_ Additional Table: $10

\*Please note tablecloths will not be available

How many people will be at your booth?

Do you have any special needs or requests?

**Questions? Contact Margie dominguez at 520-891-9559 or adoptloveadoptlocal@gmail.com**

# Set up

All vendors must set up their booth(s) on Saturday, April 9, 2022 from 7:00-8:30 a.m. Event hours are from 9:00 a.m. to 2:00 p.m. on Saturday, April 9, 2022. Vendors must be completely set up by the time of opening at 9:00 a.m. Breakdown of booths may not begin until 2:00 p.m. A packet of information will be provided prior to the event with more details.

# Payment Information

 My check is enclosed for $ Make payable to **CFSA** with *Adopt Love Adopt Local* in the memo line.

 Please charge $ to my VISA MasterCard

Account Number Exp. Date VC # on the back

Name on Card

Card Billing Address

City, State, Zip

Signature Date

Printed Name

# Insurance and licenses

All vendors that will be bringing live animals **must** provide proof of liability insurance with registration. Failure to have proper insurance will result in denial of this application. All vendors are responsible for current licenses and permits as required by the Town of Marana. If you are selling o distributing products, please contact the Town of Marana (520-382-1900) to determine whether a vendor permit is required.

I have enclosed a copy of our liability insurance naming the Community Foundation for Southern Arizona, Pima Alliance for Animal Welfare, Adopt Love Adopt Local, Tucson Premium Outlet Mall, LLC, Simon Property Group, Inc., Simon Property Group,LP, and my business/organization.

**Questions? Contact margie dominguez at 520-891-9559 or adoptloveadoptlocal@gmail.com**

# Adopt Love Adopt LOCAL

# AN activity of Pima Alliance for Animal Welfare

# 2017 Terms & Conditions

1. Adopt Love Adopt Local, an activity organized by Pima Alliance for Animal Welfare, reserves the right to refuse any application. Priority will be given to vendor applications according to the order of receipt. Adopt Love Adopt Local will assign booth space to the vendor.

2. Vendor agrees to set up their booth on Saturday, April 9, 2022, between the hours of 7:00 – 8:30 a.m. Vendor must be completely set up by the time of opening, 9:00 a.m., Saturday, April 9, 2022.

3. Vendor agrees to staff their booths during all hours that the show is in progress. Show hours are from 9:00 a.m. to 2:00 p.m. on Saturday, April 9, 2022. Breakdown of booths may not begin 2:00 p.m. on the day of the event.

4. Participants shall display no signs or advertising devices shall be displayed outside the booth space provided by the Adopt Love Adopt Local/Pima Alliance for Animal Welfare organizers.

5. Vendors assume all liabilities and/or obligations caused by faulty or improper displays.

6. Adopt Love Adopt Local/Pima Alliance for Animal Welfare may prohibit the display of any sign or display that Adopt Love Adopt Local/Pima Alliance for Animal Welfare, in its sole discretion, deems inappropriate or unprofessional.

7. Vendors are responsible for cleaning their assigned space at the end of the event and for keeping their display area in a clean and professional condition during the event. Trash generated by the vendor and anyone visiting the vendor space is the responsibility of the vendor and shall be disposed of in a timely fashion.

8. Vendors shall not be entitled to a refund should the vendor for any reason be unable to attend the event without 72 written notice (no later than April 6, 2022 by 5:00pm)

9. Adopt Love Adopt Local/Pima Alliance for Animal Welfare has the option to cancel or reassign the vendor space of any vendor who has not complied with payment terms. Such vendor shall not be entitled to a refund of any part of any fee paid at time of cancellation or reassignment.

10. Neither Adopt Love Adopt Local, Pima Alliance for Animal Welfare and/or the Community Foundation for Southern Arizona or any of their officers, agents, employees or other representatives, shall be held accountable or liable for any damage, loss, harm or injury to the person or any property of the applicant or any of its officers, agents, employees, or other representatives, resulting from theft, fire, water, accident or any other cause.

11. The vendor hereby agrees to indemnify, defend, protect against, and hold harmless Adopt Love Adopt Local, Pima Alliance for Animal Welfare and/or the Community Foundation for Southern Arizona from any and all claims, demands, suits, liability, damages, loss, costs, attorney fees and expense of whatever kind or nature which might result from or arise out of any action or failure to act by the applicant or any of its officers, agents, employees, or other representatives, including but not limited to claims or damage or loss to property, OR from or out of any damage, loss, harm or injury to the person or any property by the applicant or any of its officers, agents, employees or other representatives.

12. All vendors are responsible for current licenses and permits as required by the Town of Marana. If you are selling or distributing products, please contact the Town of Marana (520-382-1900) to determine whether a vendor permit is required.

13. No food or beverages may be sold during the event or brought onto the premises.

14. If the vendor brings live animals for display purposes only, they will be subject to rules #16-21.

15. All vendors with live animals must provide proof of liability insurance prior to registration. A copy must be sent at the time of registration.

16. Proof of current rabies, parvo, and distemper vaccinations must be present for any animals (dog and cats) over the age of 3 months. Inspection will be made by ALAL designees.

17. All cats must be contained in a cat enclosure or wire crate. All dogs must be on a leash and under control of a trained handler, unless other arrangements have been made.

18. Animals showing signs of illness (ringwork, URI, hair loss, vomiting, coughing, diarrhea, etc.) will not be permitted.

19. All animals must be spayed or neutered. Inspection of paperwork will be made by ALAL designee.

20. Dogs or cats are not permitted to be used to solicit donations (no vests, etc.) away from your booth. Donations may be accepted at individual booths only.

**I have read and agree to the terms and conditions listed above.**

**Print Name Signature**

**Business Date**

**\*Make copies of these completed documents for your files.**

**Questions? Contact margie dominguez at 520-891-9559 or adoptloveadoptlocal@gmail.com**